

MEETING MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
January 10, 2024

CALL TO ORDER

The Regular October meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL

Directors Bohley, Duncan, Menna and Taylor were present.

Also present was Susie Koesterer, District Manager, Craig Geyer, Santa Barbara LAFCO, and Art Cockrum, Resident and committee member.

PUBLIC COMMENT

Craig Geyer of Santa Barbara LAFCO reported that the Santa Barbara LAFCO Special District Member election ballot has been sent and needs to be returned by EMID. He also reported that they are in the process of completing the Municipal Service Reviews and we will be receiving a questionnaire.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. Underground Utilities
 - The board has decided to table further discussion on this topic until a determination has been made on the district's flood mitigation responsibilities. The board will provide an update to the residents in the EPOA newsletter.
2. County/EMID Joint Projects
 - Calle Real Bike Lane
 - The Letter of Intent has been returned to the County. Funding is expected at end of 2Q24.
 - Drainage Culvert at 1000 Vereda Del Ciervo
 - No response yet from the County.

FLOOD MITIGATION COMMITTEE

1. Assessment of existing culverts
 - Pending scheduling with Tierra for completion of last five culverts.
2. Update on Enabling Act and Amendments
 - No report.
 - Director Taylor to review Liability Insurance coverage with Susie Koesterer.

INFORMATION TECHNOLOGIES COMMITTEE

No update.

SAFETY COMMITTEE

1. Firewise Sub-Committee

- The committee is investigating the use of grazing for maintenance of the Meadows and has re-engaged county fire on potential new fire hydrants.

2. Security Cameras

- Replacement of computer hardware pending for the Farren Road cameras. Software updates have improved the image capture issues.

3. Parking Lot Resurfacing

- No update. Pending scheduling.

POLICY COMMITTEE

1. IT Policy

- A draft IT Policy has been distributed for review. Board comments are due by January 31.
- The draft Security Camera Policy will be out for review by January 12.

FINANCE OFFICER REPORT

Director Menna presented his monthly report. The IT invoice has been approved and is included in this month's Allowance of Claims.

ALLOWANCE OF CLAIMS

Director Duncan moved to approve the allowance of claims in the amount of \$19,041.98. Second by Director Bohley. Approved unanimously (4-0).

APPROVAL OF MEETING MINUTES

Director Duncan moved to approve the Minutes of the December 13, 2023 regular meeting. Second by Director Bohley. Approved unanimously (4-0).

BOARD ACTIONS

ELECTION OF OFFICERS FOR CALENDAR YEAR 2024

Director Taylor moved to elect the following slate of Officers. Second by Director Duncan. Approved unanimously (4-0):

- President: Director Michael Taylor
- Vice President of External Affairs: Director Pete Bohley
- Vice President of Internal Affairs: Director Holly Duncan
- Secretary: Director Filip Defoort
- Finance Officer: Director Tom Menna

APPOINTMENT OF STANDING COMMITTEES

Director Bohley moved to appoint the following Standing Committees. Second by Director Menna. Approved unanimously (4-0):

- Finance Committee: Directors Menna and Bohley
- Publications Committee: Directors Taylor and Duncan
- Legal Committee: Directors Taylor (President) and Defoort (Secretary)
- Office (Admin/ IT): Directors Defoort and Bohley

APPOINTMENT OF AD HOC COMMITTEES

Director Duncan moved to appoint the following Ad Hoc Committees. Second by Director Menna. Approved unanimously (4-0):

- Safety Committee: Directors Duncan and Menna
- Infrastructure Development Committee: Directors Bohley and Defoort
- Policies Committee: Directors Taylor and Defoort
- Facilities Committee: Directors Bohley and Duncan
- Flood Mitigation Committee: Directors Bohley and Taylor

INFORMATION CALENDAR

MANAGER'S REPORT

See attached report.

DIRECTORS'S COMMENTS

Director Duncan asked if EMID can include parking requirements on new ADUs. Director Taylor to follow up with legal counsel.

NEXT MEETING AGENDA

- Committee Reports
- Finance Officer's report
- LAFCO Ballot
- Budget Hearings: Project Reviews

President Taylor adjourned the meeting at 8:24 PM.

APPROVED:

President
(Seal)

Clerk of the Board