

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
November 9, 2022

CALL TO ORDER

The Regular November meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:03 PM by President Taylor.

ROLL CALL: Directors Bohley, Duncan, Langle, Menna and Taylor were present. The Clerk of the Board/District Manager was also present.

PUBLIC COMMENT: There were no public comments.

MINUTES: *The Board approved the October regular meeting Minutes as presented on a motion made by Director Duncan, seconded by Director Bohley, and passed (4-1-0).*

ACTION CALENDAR:

COMMUNITY SAFETY COMMITTEE REPORTS:

Firewise Committee: The Firewise Committee will meet in December with the intent to submit application for membership in the Firewise Organization in January 2023. The committee reported that 40 survey questionnaires were returned. Chief Hartwig suggested that the committee not try to solve all the questions/problems at once, but triage and educate.

Additional Fire Hydrants: Director Duncan reported that she is acquiring information on fire hydrant placement and get more information about the "Firewise" program as it relates to EMID fire prevention programs. She further reported that the Firewise Organization may be able to help with the hydrant placement projects.

Camera Security Project: Director Menna asked if the Board believes that more lights and cameras are needed on the Tecolote Meadows. The Board suggested a "wait and see" approach to adding more equipment. Further, Director Menna asked if signage stating areas are monitored should be ordered and does the Board want Secure Pro to provide remote demonstration of the cameras' operations.

Back Up Generator at the Community Center Project: The County continues to require more information for the final permit.

POLICIES COMMITTEE REPORTS:

CC&Rs: The Third Revised and Amended Covenants, Codes and Restrictions Document, as amended, has been sent to legal counsel for final review, subject to section eight will being removed. The clean, amended document was returned with recording information. Next step: The Board President and Secretary needs to sign the document in the presence of a Notary Public. Once signed, the documents will be sent back to legal counsel for recording.

SECURITY CAMERA ACCESS POLICY: A draft of the Security Camera Access Policy has been completed and will be presented to the Board at the December regular meeting.

INFRASTRUCTURE COMMITTEE REPORT: Director Bohley reported that they are sourcing three potential vendors, having identified two.

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report. He specifically discussed the possibility of investing 1.5 M of the EMID funds currently held in the Santa Barbara County Pooled Investment Fund into CDs at Fidelity Investments, beginning with the first transfer of \$600,00 from county pooled funds. These investments would be staggered and short term. More information will be reported at the next regular EMID meeting.

ACTION: Director Bohley moved to approve Exhibit A of the Finance Officer's report giving Director Menna authority to transfer \$600,000 from Santa Barbara County investment pool, EMID # 3817, to EMID's checking account, then to be transferred to Fidelity to purchase a 3year CD at 5% interest. The motion was seconded by Director Duncan and passed unanimously (5-0).

ALLOWANCE OF CLAIMS:

ACTION: Upon a motion made by Director Bohley, seconded by Director Duncan, the Allowance of Claims was approved in the amount of \$38,483.65. The motion was approved unanimously. (5-0).

The manager was directed to request funds transfer in the amount of \$100,000 for general expenses.

MANAGER'S REPORT: The manager reported correspondence, maintenance progress, and flood control project delay, and Firewise committee reporting.

DIRECTORS' COMMENTS:

NOVEMBER AGENDA ITEMS:

Oaths of Office

Resolution No. 22-414 – Commends Director Langle

Safety Committee Report

Cameras and Lighting project updates

Generator project updates

Firewise update

Policies Committee Report

CC&Rs Policy and Procedure Document (Notarized and returned to Legal Counsel)

Security Camera Access Policy

Parks and Recreation Policy additions – complaint form(s)

Infrastructure Committee report

Finance Officer's report: Fidelity Investments information

President Taylor adjourned the meeting at 8:07PM.

APPROVED:

President

Clerk of the Board

(Seal)

