

MEETING MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
January 8, 2025

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL

Directors McCord Duncan, Menna, and Taylor were present.

PUBLIC COMMENT

Resident Mary Ann Burgess asked for an update on the new outside light. It continues to be left on after events.

Candidates Laura Johnson and Wynette Winkler introduced themselves as candidates for the General Manager position.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
 - Calle Real Bike Lane
 - Cape seal and restriping is still pending rescheduling.
 - Drainage Culvert at 908-930 Vereda Del Ciervo
 - No update. Agreement with County is still pending.
 - Drainage onto the road at 300 VDC
 - John Hunt reported that drainage will be directed through the existing culvert as it was before, but mitigations have been put in place. The board will consider reaching out to County Planning.

INFORMATION TECHNOLOGIES COMMITTEE

No report.

SAFETY COMMITTEE

1. Firewise Sub-Committee
 - The proposed draft for a brush clearing rebate program is still under review by the committee and will be sent out for a second review. It is recommended that administration be managed with the Project Manager role that is currently budgeted.
2. Security Cameras
 - Farren Road camera is operating. The status of the camera policy will be reviewed at the next meeting.

FLOOD MITIGATION COMMITTEE

1. Expansion of power
 - Meeting with NBS was held on December 19 to review the quote, timeline, and next steps. EMID to provide estimated amount of budget that could be allocated to culvert maintenance.

FINANCE OFFICER REPORT

Director Menna presented a summary of the finance committee report.

ALLOWANCE OF CLAIMS

Director Taylor moved to approve the allowance of claims in the amount of \$14,519.52. Second by Director McCord Duncan. Approved unanimously (3-0).

APPROVAL OF MEETING MINUTES

Director McCord Duncan moved to approve the minutes of the December 11, 2024 Regular Meeting. Second by Director Menna. Approved unanimously (3-0).

BOARD ACTIONS

1. District Manager Position – There are several applicants. Interviews will be conducted prior to the next Board meeting.
2. Swearing In: Directors Taylor and Bohley: Will be completed outside of the Board Meeting
3. Election of 2024 Officers – Tabled to next meeting due to attendance. Will remain as is until elections.
4. Appointment of Committee Members – Tabled to next meeting due to attendance. Will remain as is until elections.
 - Standing Committees
 - Ad-hoc Committees

INFORMATION CALENDAR

MANAGER'S REPORT

No report.

DIRECTORS' COMMENTS

No reports.

NEXT MEETING AGENDA

- Election of 2025 officers and committees
- Update on Security Camera Policy

President Taylor adjourned the meeting at 7:49 PM.

APPROVED:

President
(Seal)

Clerk of the Board