

MEETING MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
January 14, 2026

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL

Directors Bohley, Defoort, McCord Duncan, Menna, and Taylor were present.

PUBLIC COMMENT

Because of the recent rains and flooding throughout the district, many residents attended the meeting and wanted to understand EMID's roles and responsibilities for flood mitigation.

President Taylor explained the powers of EMID and the work that is being done to investigate the possibility of EMID taking on responsibilities for the culverts. In the meantime, culverts under the roads are the responsibility of Santa Barbara County Roads and the remaining culverts and swales are the responsibility of the property owner.

Other comments included concerns about the height of the power and utility lines and the removal of the Eucalyptus trees from the playground area.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects

- Drainage onto the road at 300 VDC
 - We have not been able to find a vendor to clean up the street.
 - Future action will be considered once a Project Manager is onboard.
- Drainage Culvert at 908-930 Vereda Del Ciervo
 - Permitting process is in progress. Two rounds of questions back to EMID suggest we may be at the end of the process.
- Underground Utilities Communication
 - The communication will be added to the Public Notices section of the EMID website.

FLOOD MITIGATION COMMITTEE

1. Expansion of power

- CSDA Funding has requested the financials for FY2024-25 which will be ready by the end of January.

LEGAL COMMITTEE

1. Update on utility easement access and boundaries

NOTE: Director McCord Duncan left the meeting for this discussion and returned prior to the next agenda item.

- Legal has completed their initial assessment of the Easements. We will be meeting to discuss next steps on the Overall Easement project.
- The information provided by the resident at 330 Vereda Leyenda has been reviewed and it appears there may not be an encroachment of the easement. This will be confirmed with legal and needs to be reviewed with GWSD.

FACILITIES COMMITTEE

1. BBQ Area maintenance and repair

- Quotes pending to replace the concrete pad

2. Community Center Culvert

- Tierra will be on-site for an assessment on Thursday, Jan. 15. Additional quotes pending.

3. Shed

- Document shredding and organizing is in progress. Next step is restoration of shed.

4. Job Description for Project Manager will be out for review by next Board meeting.

INFORMATION TECHNOLOGIES COMMITTEE

1. Sourcing a new UPS for the office.

SAFETY COMMITTEE

1. Firewise Sub-Committee

- The new certification is available.
- District Manager to identify EMID properties within the district and coordinate brush clearing

2. Rebate Program

- We have received two submissions. Due to the delays in getting a Firewise inspection, the dates in the policy need to be re-evaluated.

POLICIES COMMITTEE

1. Parks and Rec Policy

- Draft will be reviewed at the February meeting.

FINANCE OFFICER REPORT

1. Director Menna presented a summary of the finance committee report.

ALLOWANCE OF CLAIMS

Director McCord Duncan moved to approve the allowance of claims in the amount of \$21,889.42. Second by Director Bohley. Approved unanimously.

2. The District Manager requested an additional employee to help with Community Center Reservations.

- Directors Taylor and Bohley to review the time commitment and develop a job description.

APPROVAL OF MEETING MINUTES

Director Defoort moved to approve the minutes of the December 10, 2025 Regular Meeting. Second by Director Menna. Approved 4-0. Director Bohley abstained.

INFORMATION CALENDAR

MANAGER’S REPORT

- LAFCO ballot is due.

DIRECTORS’ REPORTS

- Director Taylor reminded the Board and staff not to have board discussions on text message.
- Director McCord Duncan was unable to complete Sexual Harassment training because CSDA is updating the program.
- Director Bohley requested we discuss Director Compensation at the next Board meeting.
- Director Defoort asked for an update on the SCE Liaison and offered to help.
- Director Menna reported that County Flood Control has cleared debris from the flood gate behind Mark and Ronni’s property.

NEXT MEETING AGENDA

- Committee Reports
- Director Compensation

President Taylor adjourned the meeting at 9:24 PM.

APPROVED:

President
(Seal)

Clerk of the Board