

MINUTES  
Board of Directors of the Embarcadero Municipal Improvement District  
August 11, 2021

CALL TO ORDER

The Regular August meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:01 PM by President Taylor.

ROLL CALL: Directors were present; Directors Taylor, Bohley, Duncan, Langle, Menna were present. Clerk of the Board/District Manager was also present.

MOTION TO APPROVE THE AGENDA ORDER: There were no changes to the order of the meeting.

PUBLIC COMMENT: Residents, Kirkman and Nancy Gardiner, Matt and Florie Mathews, Nancy Yokubaitis, Ronni Allen, Patrick McCarthy, and Larry Ramos were present to speak on matters on the agenda. There was no public comment on other matters.

ACTION CALENDAR:

MINUTES: The Board approved the July 14, 2021 regular meeting minutes as amended correcting two spelling typos, on a motion made by Director Duncan, seconded by Director Bohley and passed unanimously (5-0).

DOG PARK PROJECT: Director Duncan read the results of the NextDoor survey questionnaire vetting the proposed Dog Park Project. The survey indicated that a majority of residents participating in the survey were not in favor of the project going forward. After some discussion about the value of surveys and how best to disseminate information to the public, the following action was taken.

*Action: Director Langle made a motion that EMID not pursue creation of a Dog Park within the District. Director Bohley seconded the motion and it passed unanimously (5-0).*

GRAFFITI AND DAMAGE TO DISTRICT PROERTY: Resident Kirkman Gardiner reported that, although less frequent, the graffiti and damage to the benches and Mutt Mitt stations continues. He and his neighbors continue to monitor the situation and believe that cameras and lighting would discourage whomever is the culprit. The Board agreed that we need a short term and long-term solution. Placing solar motion detector lights at the bench on the far Eastern edge of the Meadows is a short term and inexpensive first step. Director Taylor will work with staff on other short-term solutions.

For a long-term solution, Director Menna met with Secure Pro and received a bid of \$7,000 for installation of lighting at Farren/Vereda Del Padre and the entrance to the Meadows on Farren Road. Director Menna will request a bid from Secure Pro for installation of cameras as well, and report to the Board at the regular September meeting.

As an adjunct to the Meadows damage problems, Farren Road continues to be an area of concern, as criminal activity increases. The Sheriff's Department has been contacted and reports have been made. The Sheriff's Deputies suggest "no parking from dusk until dawn" types of signage. Director Duncan suggested that the Board of Supervisors be asked to approve such signage. Staff was directed to contact Joan Hartman, 3<sup>rd</sup> District Supervisor, County Public Works (Road Division) for suggestions, and request Incident Reports from the Sheriff's Office, as well as more officer patrols in the District. Long-term solutions, security services and video surveillance, will be discussed at the next meeting.

PARKS AND RECREATION POLICY AND PROCEDURES: The current policy will be revised to clarify user fees, deposits, cleaning fees, parking restrictions, and occupancy maximums. The final policy will be put on the September regular meeting agenda.

ALTERNATE POWER SOURCE AT COMMUNITY CENTER: The Agenda item was tabled until the September regular meeting.

COMMITTEE FORMATION: Director Bohley suggested that the Agenda be revised to reflect Committee reports instead of individual Director reports on projects. He created a list of potential Ad Hoc and Standing Committees. Members of the public will be invited to serve on certain Committees. Committee leads will provide Mission Statements/summaries by August 31 to the District office for review at the September meeting. Future Agendas will reflect Committee activity. Committees to be created:

President/Manager Committee: Director Taylor

Facilities Development/Maintenance: Director Duncan

Flood Control: Director Bohley

Emergency Preparedness and Community Safety: Directors Menna and Duncan

Infrastructure Development: Directors Bohley and Menna

Policies: Directors Taylor and Langle

Information Technology: Director Bohley

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding the County Treasury Fund Balance, and Budget Reports for FY 2020/2021. Staff will request \$50,000 transferred to EMID Checking Account.

ALLOWANCE OF CLAIMS:

*ACTION: Director Taylor moved to accept the AOC in the amount of \$22,941.59. The motion was seconded by Director Langle and passed unanimously (5-0).*

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs.

SEPTEMBER AGENDA ITEMS: Items related to District Property Damage/Graffiti, Security, and Parks and Recreation Polices will remain on the Agenda. Directors will provide the office with Mission Statements, descriptions, and members of Committees by September 1, 2021.

DIRECTORS' COMMENTS: There were no comments.

President Taylor moved to adjourn the meeting at 9:25 PM.

APPROVED:

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President

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Clerk of the Board

(Seal)

