

MINUTES  
Board of Directors of the Embarcadero Municipal Improvement District  
June 9, 2021

CALL TO ORDER

The Regular June meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:02 PM by President Taylor. The meeting was held remotely. The remote meeting notice and instructions were posted in three places within the District and the on the EMID website.

ROLL CALL: Directors were present; Directors Taylor, Duncan, Langle, Menna. Director Bohley was absent. Clerk of the Board/District Manager was present.

PUBLIC COMMENT: No Public were present.

ACTION CALENDAR:

MINUTES: The Board approved the May 12, 2021 regular meeting minutes as amended, on a motion made by Director Duncan, seconded by Director Langle and passed unanimously (4-0).

ENTRANCE LIGHTING: Director Menna completed the project himself.

ALTERNATE POWER SOURCE AT COMMUNITY CENTER: Director Menna received bids and will continue to work with the companies to determine the scope and pricing of providing emergency power to the Community Center, including E.V. Stations to be used in emergencies. The question of how to set up and use the E.V. Charging Stations is yet to be discussed and determined. Director Menna will report progress to the Board at the July meeting.

ORDINANCE 21-99: The First Reading of the Ordinance 21-99, rescinding Ordinance 20-98 and establishing compensation of Directors and other officers and employees of the District, was held. The Ordinance will be posted in three places in the District and the 2<sup>nd</sup> reading and adoption will be held at the regular July meeting.

ACTION: Upon a motion made by Director Langle, seconded by Director Duncan, The First Reading of Ordinance No.: 21-99 and Posting Notice was approved by the following called vote.

Ayes: Directors Langle, Menna, Duncan and Taylor

Nays: None

Absent: Director Bohley

SECURITY CAMERA SYSTEM: Director Menna reported that he is working with Secure Pro technicians and has attended two demonstrations meetings this week. The proposed second project at Farren Road @ Vereda Del Padre will be reviewed after Secure Pro, Cox Cable, and SCE power provision options/bids are secured, reviewed and accepted. To date, Cox Cable has bid submitted bids. No decisions have been made about the Farren Road portion of the project.

PARKS AND RECREATION POLICY AND PROCEDURES: The matter was tabled to the July meeting. Staff was directed to ask legal counsel if EMID can exclude members of the public outside of Rancho Embarcadero from renting the facilities. In an effort to expedite the approval of new policies and procedures, a Special Meeting may be called and noticed.

CANYON GREEN CLEAN UP PROJECT: The chipping project was a success. The residents were asked to place all green waste at the curb for chipping. Left over chipping material was placed on the Tecolote Meadows for resident use.

BICYCLE RACING IN GROUPS ON RANCHO EMBARCADERO ROADWAYS: As our roads are County maintained roads, EMID has no real jurisdiction on legal use by bicyclists. EMID will take no action at this time.

DOG PARK: Director Duncan will create the questionnaire and disseminate to the Board for approval before posting. Questions to be answered are relative desire by public, management, placement, and requirements.

BUDGET HEARING: The second reading of the Budget was held. The Budgeted amounts were approved, subject to increasing the line item for Tecolote Meadows mowing. A committee to prioritize the proposed 18 projects will be formed.

RESOLUTION NO: 21-405: Upon a motion made by Director Langle, seconded by Director Duncan, Resolution No: 21-405, adopting the Budget for Fiscal Year 21/22, was approved (4-0) by the following called vote:

Ayes: Directors Duncan, Langle, Menna and Taylor

Nays: None

Absent: Director Bohley

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding the County Treasury Fund Balance, and Budget Reports for FY 2020/2021. Staff was directed to transfer \$50,000 from County Pooled Fund 3817 to EMID checking account.

ALLOWANCE OF CLAIMS:

*ACTION: Director Duncan moved to accept the AOC in the amount of \$15,119.37. The motion was seconded by Director Langle and passed unanimously (4-0). Note: Check Number 11699 to Secure Pro in the amount of \$2464.70 will be held until the Finance Officer authorizes mailing.*

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs.

Agenda Items for the July regular EMID meeting: 2<sup>nd</sup> Reading and Adoption of Ordinance 21-99, Board Policy for Vetting of Projects, Consider new committees; Vereda Del Ciervo Flooding Problem/Mitigation, Prioritization of Projects, Process for approving Agenda items, Dog Park Survey results, Special meeting minutes.

DIRECTORS' COMMENTS: There were no Director comments.

President Taylor moved to adjourn the meeting at 8:56 PM.

APPROVED:

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President

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Clerk of the Board

(Seal)

