

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
March 13, 2019

CALL TO ORDER

The Regular March Meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:08 PM by President Langle.

ROLL CALL: Directors Deacon, Duncan, Langle, Menna, and Soltysik were present.

PUBLIC COMMENT: There were no public comments.

ACTION CALENDAR:

MINUTES:

ACTION: *The Board approved both the February 13, 2019 regular meeting minutes as amended on a motion made by Director Soltysik, seconded by Director Deacon and passed unanimously (5-0).*

SAFE ROADS PROJECT: Director Menna reported that he has requested communication with County Roads Division regarding the next phase of the project replacing the speed limit sign adjacent to the Playground Area with Posted 20 MPH signs. EMID may choose to place other signage related to safe walking/driving within the District. Director Deacon suggested that the County and or EMID request that the plantings near the curve adjacent to the Playground on Vereda Leyenda be cut back to improve lines of sight. The current EMID CC&Rs do require lines of sight to be clear on or in front of all EMID properties. Director Menna will recontact the County Roads for a progress report. Director Menna will create a spreadsheet of action items to complete the project. The Board of Supervisors will review the Transportation Measure to be submitted by County Roads to reduce speed near the children's playground and approve signage.

EMERGENCY RESPONSE PLAN: Staff presented a first draft that included a summary outline and background information. The Board stated that the summary outline would be sufficient adding that the background information should be attached as an exhibit. The documents will be reviewed again at the April regular meeting.

FIRE SAFE COUNCIL REPORT: Director Deacon reported that the meeting didn't provide new information regarding EMID, save for the fact that EMID is not within a free burn area. Joan Hartman has joined the Fire Safe Council. He further reported that we might look into acquiring sheep to "mow" the meadows annually.

FINANCE OFFICER'S REPORT: Director Menna presented the balance sheet and Finance Officer's report. The Finance Committee met on Monday, March 11, 2019. He presented the Finance Officer reports and as requested, reported on the research on investment options continues.

RESOLUTION NO. 19-393: The Resolution accepting the revised District Financial Policy was tabled to the May meeting.

FINANCIAL POLICIES AND PROCEDURES/INVESTMENT POLICY: The completed policies including the names of the investment instruments will be completed at the May, 2019 meeting.

ALLOWANCE OF CLAIMS:

ACTION: A motion to approve the Allowance of Claims in the amount of \$10,813.03 was made by Director Menna and seconded by Director Soltysik. The motion passed unanimously (5-0).

MANAGER'S REPORT: The report was read into the record, including correspondence, maintenance and repairs reports. Tree trimming and removal projects continue. Director Duncan will send the manager information to be placed on the Next Door site as a survey of residents regarding budgeted projects for FY 2019/2020. The April meeting will be the first reading of the budget. The second reading will be May 8, with adoption June 12, 2019.

SBSDA MEETING: No report.

BOARD MEMBER COMMENTS:

Director Deacon reminded the Board that the Rattlesnake Avoidance Training for Dogs is scheduled for March 24, 2019.
Director Duncan reminded the Board that the week prior to Memorial Day is scheduled for Canyon Clean Up week. A notice and instructions will be placed on the Next Door site.

President Langle moved to adjourn the meeting at 8:02 PM.

Approved: _____
President

Clerk of the Board

(Seal)

