

MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

August 9, 2017

CALL TO ORDER

The regular August meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:32 PM by President Langle.

ROLL CALL: Directors Deacon, Langle, Riharb and Soltysik were present. Director Bowman was absent.

PUBLIC COMMENT: Holly Duncan was present to announce upcoming EPOA events, including children's and family events.

ACTION CALENDAR:

MINUTES: The minutes of the July 12, 2017 regular meeting was approved as amended by a motion made by Director Riharb, seconded by Director Soltysik and passed unanimously (4-0).

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$12,563 was made by Director Riharb, seconded by Director Deacon and passed unanimously (4-0).

FINANCE OFFICER'S REPORT: Financial reports were presented verbally and approved by a motion made by Director Soltysik, seconded by Director Riharb and passed unanimously (4-0). The Finance Committee Monday, August 7, 2017 to review invoices, checks, bank balances.

ALLOWANCE OF CLAIMS: The Allowance of Claims was approved in the amount of \$10,242.21 by a motion made by Director Soltysik and seconded by Director Riharb. The motion passed unanimously (4-0).

EMERGENCY RESPONSE PLAN AND POLICY: No report this period. President Langle will review other agency, HOA, and community plans for use in our proposed plan.

FIRESAFE COUNCIL UPDATE: Director Deacon reported that the project is continuing.

INFORMATION CALENDAR:

MANAGER'S REPORT:

- EMID/COUNTY JOINT MEETING:
Upon receipt of a letter from EMID regarding lack of response to questions from the community, Director and Deputy Director of Public Works spoke with staff via conference call. During that meeting EMID Community concerns regarding traffic, roads, flood control relating to roads and Tecolote creek, and the Whittier Fire were discussed. A "Town Meeting" was scheduled for October 4, 2017 at the EMID Community Center.
- TREE MAINTENANCE: More fallen trees were removed and others are being trimmed to prevent more damage.

- EMID LIABILITY AND WORKER’S COMPENSATION REPORTS: In compliance with EMID Insurance Policies provided by SDRMA (Special District Risk Management Authority) an annual compensation, payroll, records management, and vehicle survey must be completed and audited by August 31, 2017.
- EMID ANNUAL OUTSIDE INDEPENDENT FINANCIAL AUDIT: Scheduled for October 19, 20.

BOARD MEMBER COMMENTS:

President Langle provided the County’s Road Frontage Requirements.

Director Soltysik reminded residents to disconnect CO2 detectors when on vacation

The meeting was adjourned by President Langle at 8:24 PM

Approved:

----- President

_____ Board Clerk

(seal)

