

## MINUTES

### REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

January 11, 2017

#### CALL TO ORDER

The regular January meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Noel Langle.

ROLL CALL: Directors Bowman, Deacon and Riharb were present.

APPOINTMENT OF PRESIDENT PRO TEM TO PRESIDE OVER THE MEETING: Director Riharb moved to appoint Director Bowman as President Pro Tem. The motion was seconded by Director Deacon

PUBLIC COMMENT: Holly Duncan was present to report on EPOA events and activities. Director Deacon noted that the meeting dates are listed incorrectly on the website.

#### ACTION CALENDAR:

ELECTION OF OFFICERS FY 2017: President, Secretary, Finance Officer and Vice Presidents will be elected by the board to serve during 2017.

Director Riharb nominated Director Langle to serve as President, Director Bowman. The motion was seconded by Director Bowman. The motion passed (3-0).

Director Riharb nominated Director Bowman to serve as Finance Officer. The motion was seconded by Director Deacon. The motion passed (3-0).

Director Bowman nominated Director Riharb to serve as Secretary. The motion was seconded by Director Deacon and passed (3-0).

Directors Deacon and Soltysik will serve as Vice Presidents for 2017.

MINUTES: Director Deacon noted that items he requested to be placed on the January agenda included "required and reasonable reserves", specific fire abatement projects, and cost estimates of all proposed projects. Further that each of those items should have been placed on the agenda as separate items. ACTION: Director Bowman moved to approve the minutes of the meeting as amended. Director Deacon seconded the motion. The motion passed unanimously (3-0).

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$12,564 was made by Director Bowman, seconded by Director Riharb and passed unanimously (3-0).

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Officer and manager met on Monday, January 9 to review invoices, checks, bank balances, and account reconciliations. Director Bowman presented the income & expense reports and budget to actual reports. The balance sheets were reviewed.

ACTION: Director Bowman moved to accept the Finance Officer's report. The motion was seconded by Director Riharb. The motion passed unanimously (3-0)

STRATEGIC PLANNING WORKSHOP SESSION: District Priorities and Projects Discussion:

Director Deacon:

Solar Array Power Project: Director Deacon met with Steve Gaines regarding a Solar Array Power Project that had been discussed during a prior EMID meeting, but was not deemed viable at that time. Since then information has become available that such a project would be possible. Director Deacon will investigate the potential of such a project including a cost/benefit analysis. The project update will be placed on the March regular meeting agenda.

Fire Prevention: Director Deacon will talk with Nick Elmquist, Forest Fuels Officer for the Forest Service regarding the Santa Barbara Community Defense Zone project. He will also attend a Fire Safe Counsel meeting. These meetings are held the 3<sup>rd</sup> Thursday of each month. Director Deacon will report back next month. Director Deacon will inquire about Santa Barbara County Vegetation Management Department grant funds for brush removal.

Holly Duncan asked how EMID might work with John Hunt regarding emergency exits over ranch property should wild fire inhibit exit through the entrance of EMID on Calle Real and U.S. 101. Once the exits are defined they will be included in the emergency response plan and noted as "private property" may only be used in case of extreme emergency.

Director Deacon requested a map of the District boundaries.

Director Langle:

(Read into record in no particular order) Director Langle suggested the following:

Continue making improvements to the 20 acres

Develop an updated emergency response plan for the canyon as a resident resource

Continue to improve the grounds and recreational opportunities around the community center

Continue to improve the riding ring area

Seek to establish safe walking and equestrian paths along our roadways so people aren't forced to walk on the street

Director Bowman: Building extension

Director Riharb: Director Riharb says we should review the canyon cleanup project and coordination of tree trimmers and chipper to provide a comprehensive canyon clean up opportunity. Holly Duncan mentioned that Gay Milligin who provides the dumpsters to the canyon cleanup effort will send out notices one month in advance. EMID will place notice on the Next Door Site. The cleanup day(s) will be called "Green Clean Up Days".

MANAGER'S REPORT:

Included in the meeting packet is Project Priorities lists compiled from 1997-2017, including project conclusion.

A "draft" report to the board with information that might be of interest to new directors about EMID formation, services, size and location, functions and classes of service, physical assets and contact information was provided. This information will become part of the Sphere of Influence report included in the Municipal Service Review required every five years by LAFCO and is information I keep in the "New Directors" file.

Director Deacon wanted the information to be entitled. The information is now entitled DRAFT MUNICIPAL SERVICES REPORT.

SBCSDA: No report this period.

DIRECTORS' COMMENTS: None

Motion to adjourn: The meeting was adjourned by a motion made by President Pro Tem Bowman at 9:15 pm.

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President

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Clerk of the Board

(seal)

Approved:

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President

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Clerk of the Board

(seal)