

MINUTES  
Board of Directors of the Embarcadero Municipal Improvement District  
December 12, 2018

CALL TO ORDER

The Regular December Meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Langle.

ROLL CALL: All Directors were Present; Directors Deacon, Langle, Menna, Riharb and Soltysik were present.

PUBLIC COMMENT: Holly Duncan reported that she has received positive feedback from residents concerning the "fog" line safe walking pathways. She further asked that the oak trees encroaching into the walkway along Vereda Leyenda should be trimmed back.

ACTION CALENDAR:

MINUTES:

ACTION: *The Board approved the November 14, 2018 meeting minutes on a motion made by Director Riharb, seconded by Director Soltysik and passed unanimously (5-0).*

RATTLESNAKE AVOIDANCE TRAINING FOR DOGS: Lew Riffle made a presentation to the Board and requested permission to hold a 1 day training in the Spring of 2019 at the Tecolote Meadows with annual follow ups at other locations. Director Deacon suggested he would approve a 1 day program, by appointment only, from 8-4 pm on the Tecolote Meadows. Participating dogs will be scheduled one dog at a time. The charge to attendees would be approximately \$80, with a discount to local EMID residents. Advertising will be the responsibility of the Instructors. The area will be roped off for the duration of the event.

Action: Director Soltysik moved approval of the event, subject to the organization providing EMID three weeks' notice and provide EMID proper insurance policies. Director Deacon will write a letter to be sent to the organizers including a disclaimer and disclosures. The motion was seconded by Director Langle and passed unanimously. Director Deacon requested this item be placed on the next meeting agenda for approval of M.O.U. between EMID and Rattlesnake Avoidance Training for Dogs organizers.

AD HOC COMMITTEE-SAFE WALKING PATHS: Directors Riharb and Menna reported that "the objective has been achieved" as the "fog lines" have been painted, the signage removed.

*Step 1: Remove current 35 MPH speed limit signs. The 25 MPH signs at curves will remain. Complete*

*Step 2: Paint "fog lines". Complete*

*Step 3: Types and placement of signage to be determined regarding:*

*25 MPH at Childrens' Playground/Park,*

*Stop Signs, and*

*Signage approaching Vereda Leyenda on Calle Real Pending*

FINANCE OFFICER'S REPORT: Director Menna presented the balance sheet and Finance Officer's report. The Finance Committee met on Monday, December 10, 2018. He presented the Finance Officer reports and as requested, reported on the research on investment options continues.

ALLOWANCE OF CLAIMS:

*ACTION: A motion to approve the Allowance of Claims in the amount of \$49,644.31 was made by Director Menna, seconded by Director Soltysik and passed unanimously (5-0).*

FINANCIAL AND INVESTMENT POLICIES: Director Riharb requested that our existing Fiscal Policies be placed on the next regular meeting agenda for review and updating.

1. Objectives and Operations: Describes purpose and term. Describes in what and how we can invest. Establish Policies and Protocols.
2. A Resolution of the Board adopting Financial Policies and Rescinding Previous Assigns will be considered.

RESOLUTION NO. 18-394: A Resolution of the Governing Board of the Embarcadero Municipal Improvement District Board of Directors' Commending Director Chuck Riharb for Dedicated Service was submitted and passed unanimously by the following called vote:

Yays: Directors Deacon, Langle, Menna, and Soltysik. Noes: None Absent: None

A plaque was presented to Director Riharb in appreciation of his service.

Newly elected Director, Holly Duncan expressed appreciation to Mr. Riharb for his service.

MANAGER'S REPORT: The report was read into the record, including correspondence, maintenance and repairs reports. Tree trimming and removal projects continue. The roof repairs are complete and the job was done to perfection. Entrance renewal project continues. Building painting and repairs continue.

SBSDA MEETING: No report.

BOARD MEMBER COMMENTS: Director Deacon requested that GWSD be asked to street sweep our community. He further requested that EMID continue bank side creek clearance of dead trees and brush in an effort to maintain fire safety.

Director Riharb stated that he is grateful for the time he has been able to serve the Community. He further requested that the Board research Southern California Edison and the fact that the timing might be good to pursue funding opportunities from Federal, State or SCE to underground utilities in our canyon. He further noted that this may be a funding opportunity to replace utility poles, transformers, and high thermal lines, as we have only one way out of the Community should a fire or flooding occur.

The meeting was adjourned by President Langle at 9:35 pm.

(seal)

Approved: \_\_\_\_\_  
President

\_\_\_\_\_ Clerk of the Board



