

MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

September 11, 2013

CALL TO ORDER

The regular September meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Langle.

ROLL CALL

Directors Bowman, Langle, Marotto, and Soltysik were present. Director Riharb was absent.

PUBLIC COMMENT

EPOA President, Cindy Armstrong, reported on recent EPOA events and activities. New resident Frazier Findlay was also present.

ACTION CALENDAR

MINUTES: Director Bowman moved to approve the minutes of the regular August meeting as corrected. Director Marotto seconded the motion and it passed 4-0.

ALLOWANCE OF CLAIMS: A motion to approve the Allowance of Claims in the amount of \$8,184. Was made by Director Bowman, seconded by Director Soltysik and passed 4-0.

PROPOSED CAL TRANS PROJECT TO CLOSE THE AT-GRADE 101 CROSSING: Director Bowman moved to authorize President Langle to prepare a letter to Cal Trans on behalf of the Board of Directors and the residents of the Embarcadero Municipal Improvement District formalizing our opposition to the closing of the at grade crossing, to request that Cal Trans provide EMID with accident data related to the crossing, and to meet with Supervisor Farr and Cal Trans representatives on September 26, 2013 to bring EMID's concerns to their attention. The motion also authorizes President Langle to offer the EMID Community Center as a place for a Town Meeting regarding the closure project. The motion was seconded by Director Soltysik and passed 4-0.

TECOLOTE MEADOWS PARK:

Water Meter: The water meter project is complete. EMID awaits the return of deposit and documentation that the project has been completed.

Tecolote Park Project: Once a master plan is approved, including understanding the level and kind of use, the ideas set forth by residents will be considered and implemented after approval by the Board. Director Riharb suggested that EMID approach college landscape students to prepare a master plan. Director Soltysik suggested a phased approach to master plan and implementation. The Board

suggested that the plans remain on hold until better understanding of park use and interest is determined.

STATE WATER RESOURCES CONTROL BOARD: The EMID Sewer System Management Plan was submitted for approval at the regular September meeting.

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee met on Monday, August 12, 2013 at which time the invoices, checks, bank balances, and account reconciliations were reviewed. Finance Officer, Bowman discussed income & expense reports, balance sheet, and budget to actual reports.

ALLOWANCE OF CLAIMS: Upon a motion made by Director Bowman and seconded by Director Soltysik claims were approved in the amount of \$24,208.51. The motion passed unanimously (5-0).

MANAGER'S REPORT: Various maintenance projects were reviewed.

SBSDA: No report this month.

Directors Reports: Director Bowman requested that EMID's Parks and Recreation Policy Fee Schedule be placed on the September regular meeting agenda for discussion and possible action and that Directors Fees policy be reviewed for possible action as well.

ADJOURNMENT: The meeting was adjourned at 9:05 PM.

Approved:

President

Clerk of the Board

(Seal)

